

GOVERNMENT DEGREE COLLEGE

MAJALTA



Prospectus
2021-22

Government Degree College Majalta: Mission, Vision and Values Statements

Mission

Government Degree College Majalta intends to provide students with quality educational experiences and support services that lead to the successful completion of degrees and basic skills proficiency. The college incubate academic and career success through the development of critical and analytical thinking, effective communication, creativity, and cultural awareness locally, regionally and globally in a safe, accessible and affordable learning environment. In meeting the needs of our demographically diverse student population, we embrace equity and accountability through measurable learning outcomes, ethical data-driven decisions and student achievement.

Vision

Government Degree College Majalta guides and provides excellent educational job opportunities that are responsive to the needs of our students, and empower them to meet and overstep challenges as active participants in shaping the future of our village, nation and world.

Values

1. Student Success: Meeting student needs by creating an educational environment in which students can attain a variety of goals.
2. Virtue: Maintaining a high standard of integrity and performance leading to the achievement of academic and career goals.
3. Partnerships: Seeking input from all sectors of the college and the community.
4. Multiplicity : Fostering a learning community in which the diverse values, goals, and learning styles of all students are recognized and supported.
5. Life-Long Learning: Encouraging enthusiastic, independent thinkers and learners striving for personal growth.
6. Integrity: Behaving ethically in all interactions at all levels.
7. Technological Headway: Implementing cutting-edge technology that enhances instruction and prepares students for life-long success.

From the Principal's Desk

Dear Students, Guardians and other stakeholders

Government Degree College Majalta was established in July 2016 and affiliated to University of Jammu. The vision of Majalta College is to mould the students into responsible citizens with education, advanced knowledge and moral values for a happy, prosperous and vibrant society. Our mission is to uplift the youth by imparting quality education and equip them to cope with the latest requirements through innovative teaching and learning practices.



We, at Majalta College, strive to develop the unique individuality of each student, give the students the right kind of help and support. We give utmost importance to make discipline a core value, and to initiate all round development through well-structured Curriculum, well-planned academic Calendar, continuous internal evaluation through descriptive as well as online mode and various co-curricular activities: indoor sports , NSS , Inter departmental Model Exhibition & Competition, Cultural Programme, Debate & quiz Competition and many more.

Our only mission is to enhance the quality of education despite so many inherent weaknesses . With these aims in mind, we give more emphasis to innovative teaching learning practices and the use of ICT in teaching and learning methods. We have developed self developed learning management system by using personal google classrooms, department- wise whatsapp group. Students and other stakeholders can also inform their grievances/ suggestions through this platform at anytime.

Education for us is not a mere pursuit for information: what we strive for is a holistic development of character with a commitment to building a strong knowledge base. To

achieve these goals and objectives, our teachers, students and employees work together in close collaboration and association. The alertness to gender equality too is demonstrated amply through a number of awareness programmes organized in the college. . We believe in freedom of expression but this freedom ought not become a license for irresponsible speech or action. Through cultural and academic activities in the college, we try to include a multifaceted awareness. Creativity and innovation is encouraged and a high standard of arts and culture is maintained year after year. Respect to one another and decency in behavior being the main planks of humanity, we ensure that our students show decency inside as well as not only outside the class room but in all the sphere of life . We do not tolerate indecent lifestyle and habits in our campus. These activities always warrant a disciplinary action. We have a firm belief that a healthy physique is essential for a healthy mind. We feel that our students should take a healthy and balanced diet and avoid junk food and also put an extra vigil that any kind of intoxicants should not enter in our campus". And in case of any violation, necessary action would be taken which includes rustication or expulsion from the institution.

Finally, I want to assure that the college administration, our team of experienced, dedicated teachers and support staff are doing their best to give the students required edge to make their mark in this global world. I cordially seek the whole hearted support and cooperation from all the stakeholders of Government Degree College Majalta for upliftment of this college and to turn the college into a Centre of Excellence.

With warm wishes

B B Anand

Principal

College Staff-Teaching and Non-Teaching



College Activities



GOVT. DEGREE COLLEGE MAJALTA

Estb.2016

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Govt. Degree College Majalta

A PROFILE

Govt. Degree College, Majalta was established in July 2016 vide Govt. Order No: 242-HE of 2016, Dated 05/07/2016 with nine subjects viz. English, Education, Political Science, Economics, Hindi, Urdu, Mathematics, Computer Applications and Environmental Science against the ten sanctioned posts of Assistant Professors in a make shift accommodation at Govt. Middle School, Baryalta. In its initial academic session i.e., 2016-17, a total of 107 students were admitted in the college, majority of which were girl students coming from far flung places of the area who had to discontinue their studies due to non-availability of institution of higher learning in the area. Currently the college has strength of 307 as a whole. At present, the College provides instructions in the discipline of Arts only. A sizable section of students joining this institution comes from such families that mainly depend on agriculture and are economically as well as socially weak. At present the college is running at a rented building at Battal, Majalta wef 1 May, 2018. A land has also been earmarked for establishment of college.

COURSES RUN BY THE COLLEGE

Bachelor of Arts (Only CBCS)

COLLEGE STAFF

PRINCIPAL

Prof. B.B. Anand

TEACHING STAFF LIST

S.No	Name	Designation	Department	Contact No
1.	Dr. Seema Rani Minhas	Associate Professor	English	9858794142
2.	Dr. Parveen Kumari	Assistant Professor	Hindi	9419142684
3.	Ms. Neelam Kumari	Assistant Professor	Education	9906023525
4.	Dr. Neha Sharma	Assistant Professor	Environmental Sciences	9797436744
5.	Dr. Imran Hussain Shah	Assistant Professor	Urdu	7889800299
6.	Dr. Suresh Sharma	Assistant Professor	Dogri	7889539581
7.	Ms Savita Rana	Assistant Professor	Political Science	7006190618
8.	Ms. Palak Gandotra	Teaching Assistant	Mathematics	9419623808
9.	Mr. Ranjit	Teaching Assistant	Computer Application	9796061082

GENERAL RULES

- No outsider is allowed to enter the College without a valid reason.
- All students have to be in specified uniform as shown below:

Boys: White Shirt-Black formal Trousers in Summers & Black formal Coat or V-neck sweater in Winters.

Girls: Simple White Salwar- Kameez & White Chunni with Black Sweater in Winters (without any designs & hood) or formal Black Coat-Trousers with white shirt.

Note: However, Principal of the College may exempt white Kameez Salwar & chunni & allow Pink Kameez Salwar & Chunni instead to a girl student who is married or engaged for marriage on the written request of the Parent/s or Guardians. Denims are not allowed at all. All the students will all carry I-Cards every day.

- If a student remains absent from the College for more than fourteen consecutive days, his/her name shall be struck off the College rolls.
- Use of Mobile is strictly banned.
- Unlawful assembly of students is banned.
- Writing of graffiti or sticking of posters and spitting on walls is a cognizable offence.
- **Ragging in any form on or off the college campus is a cognizable offence and the student/students involved in ragging will be severely punished as provided in IPC and Hon'ble Supreme Court directions.**
- Disciplinary action will be initiated against a student resorting to unfair means in the Internal & External Examination.
- A student desirous of withdrawing his/her name from the College rolls should submit an application, countersigned by his parents/guardians. The relevant certificate shall be issued only after the student clears all college dues. Such student shall, in no case be re-admitted during the same or the next academic session.
- As per Govt. Order No. HE Gen 61/2001 dated: 07-09-2001, fee once deposited will not be refunded.
- The above rules are subject to change modification or suspension as and when required.
- **The decision of the College Principal, in any matter, shall be final and binding.**

CO-CURRICULAR ACTIVITIES

The College has formulated Literary, Cultural committees to organize debates, symposia, quiz contests and seminars.

NATIONAL SERVICE SCHEME

- The college has started NSS unit in the college to foster a spirit of comradeship and love for humanity in general and rural folk in particular. Facilities will be provided to volunteers with a desire for social service to put in their best for alleviating the sufferings of the sick, the helpless and the down-trodden.
- The students have to apply on a prescribed form for seeking admission to a unit.
- Students enrolled as NSS volunteers are required to put in at least 120 hours of social work and attend one ten-day camp to become eligible to receive a certificate.
- Besides regular camp at college level, a special camp at University level and a national Integration Camp are also organised every year during summer and winter vacations.

COLLEGE PUBLICATIONS

Prospectus cum Information Brochure for the session 2018-19 & 2019-20 are the publications of the college.

TOUR AND PICNICS

The college organizes picnic and EVS tours in each semester.

STUDENTS' SUPPORT SERVICES

COLLEGE LIBRARY

The library of the college has about 3800 books on various subjects. There is no dearth of latest books concerning the syllabi which are issued to the students under rules. The college has also subscribes four local and one national newspapers for the students.

LIBRARY RULES

- Books will be issued to a student on production of Library Borrower's Card which is issued to him/her at the start of the academic session by the librarian.
- Books lost or damaged in any way shall have to be replaced by the borrowers failing which double the cost of a book shall be charged. The borrower should satisfy himself/herself about the sound condition of the book before leaving the counter. Books are issued for a period of 14 days only and a fine of Re. 1/- per book per day shall be charged after the due date for first 15 days and thereafter Rs 2/- per day.
- Students can borrow two books from the library at a time.
- Strict silence is to be observed in the Library and Reading rooms Students

shall not take their personal books or belongings inside the library.

IDENTITY CUM LIBRARY CARD

- Every student on being admitted, shall be issued an Identity Card which he/she will carry on his/her person at all times and shall produce on demand, by any member of the College staff ,anywhere in the College premises.
- Students appearing for the University examination shall surrender their library card/borrower's cards before receiving Roll No. slip in Semester-II,IV & VI. Students failing to surrender their cards at that time shall be fined @ Rs. 125/-.
- The loss of the Identity Card should be reported immediately to the concerned authority.
- **A new Identity Card shall not ordinarily be issued. However after proper verification a duplicate Identity Card may be issued on a payment of Rs. 125/- as fine.**

SCHOLARSHIP AND FINANCIAL ASSISTANCE

National Loan Scholarships and National Scholarships are awarded by the Government of India. Besides these, merit scholarships are also awarded to the deserving students by Jammu University. The college also recommends deserving eligible students for Post matric scholarship given by Dept. of Social Welfare.

The grant and continuance of the scholarships is subject to the following conditions:

- Regular attendance
- Satisfactory conduct
- Production of Income Certificate
- Attested copy of the State Subject Certificate.

The students are advised to keep them updated regarding the notices about scholarships.

The income certificate of the father/ guardian should be issued by the Revenue Officer of the rank not less than the rank of Tehsildar. Parent/Guardian of the student applying for any scholarship must give an undertaking that in case his/her ward participates in strikes or any other subversive activity he/she will refund the amount of the scholarship received in one installment.

COUNSELLING

- The college has arrangements for counseling of students especially for

freshers. Guidance is provided by the experienced faculty to prevent ragging. Special anti - ragging squad is constituted for this purpose.

- Students are provided career counseling and necessary information for proper development, growth and placement.

STUDENTS' INSURANCE

- Insurance cover is provided for Rs. 50,000/- under personal accident scheme. Students shall have to pay Rs 50 as one time premium for this, at the time of admission.

The Statutes/Scheme governing Choice Based Credit System at the Under Graduate Level

CBCS PROGRAMME STRUCTURE REGULATIONS

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising **core, elective or skill based courses**.

Core Course: A course, which needs to be compulsorily studied by a candidate as a core requirement is termed as a Core course.

Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

Project Work/Dissertation: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses(SEC)/Foundation Course: The Ability Enhancement (AE)

Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC)/Skill Enhancement Course (SEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They include ((i) Environmental Science, (ii) English/MIL Communication). These are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

AE Compulsory Course (AECC): Environmental Science, English Communication/MIL Communication.

AE Elective Course (AEEC)/SEC: These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 2/4 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

CREDITS DISTRIBUTION

Courses having theory and practicals may incorporate 4 credits for theory paper and 2 credits for practicals (In case total credits are 6) and 2 credits for theory paper and 2 credits for practicals (In case total credits are 4) while courses having only practicals may have 2/4 credits as per the course requirement. Purely theory courses may incorporate 4 credits for theory and 2 credits for tutorials.

NOMENCLATURE OF UNDER GRADUATE COURSES

Nomenclature of courses shall be done in such a way that the course code shall consist of eight characters:

- ❖ The first character "**U**" stands for Under Graduate
- ❖ Next two characters will denote the course code
- ❖ Next character will signify the nature of the course (**T** for Theory, **P** for practical, **D** for project, **U** for tutorial)
- ❖ The succeeding character will denote whether the course is Core(**C**), Elective(**E**) or Skill/Ability Enhancement(**S**)
- ❖ The next character will denote the semester number
- ❖ Last two characters will denote the paper number

ADMISSION PROCESS UNDER CHOICE BASED CREDIT SYSTEM

ADMISSION RULES

- ❖ A student who has passed Higher Secondary Part-II Examination (12th Class) of the J&K Board of School Education or an examination recognized as its equivalent by the University of Jammu is eligible for admission to B.A. Sem-I
- ❖ The admission schedule is announced every year along with detailed information.

Students seeking admission to B.A Sem-I shall apply through a prescribed pre-admission form available with the admission cum information brochure. They should mention their choice of subject combinations in order of their preference as per the combinations available in the college.

CHANGE OF SUBJECT/STREAM IS NOT PERMISSIBLE AFTER ADMISSION.

Selection list shall be drawn on the basis of merit i.e marks obtained in class XIIth. *Mere mention in the Selection List does not entitle an applicant for admission.* Student belonging to the reserved categories as listed in SRO 294 dated 25-06-1994 shall get additional weightage of 5% marks (i.e. 30 marks out of total of 600), and these 30 marks shall be added to the total marks secured by the candidate provided he/she submits an attested copy of the valid relevant certificate issued by Competent Authority along with the application form. The selected candidates shall then fill in and submit the proper Admission Form. The admission form duly signed by the parent/guardian in presence of Admission Committee shall be submitted to the College office on or before the last date. The applicants who do not submit the admission form with all the requisite certificates attached there with, or do not deposit the fee within time limit prescribed shall be dropped from the merit list and the next meritorious applicant shall be considered for admission Subject to the availability of seats, a second or third merit list may be displayed. A student, whose result is declared late by the J&K Board, may be admitted as per the Admission Rules of the University of Jammu, subject to the availability of seats. A student who is admitted in the College and completes the minimum required attendance but either fails or does not appear in the ensuing University examination, will not be considered for admission in the same class again.

A student with a break in academic career will not be considered for admission in the college. However, the Principal may condone one year break in case of a student where he feels convinced about the reason leading to the break in studies. This, too, is subject to the availability of seats.

A student after having been admitted, if remains continuously absent for 14 days, shall be struck off the college rolls and shall not be re-admitted to the same class during the same year. The year so wasted shall be counted as one gap year and shall be dealt with under appropriate clauses if he/she presents himself/herself for re-admission.

No applicant for B.A. Sem-I can take up Mathematics as a subject unless he/she has qualified the Higher Secondary Part-II or equivalent examination with Mathematics as one of the subjects.

Students with re-appear in one or more subjects in the qualifying examination will not

be admitted in UG-Sem I.

The college of its own will not admit any student of Sem-III/Sem-V who has passed Sem-I/II from any recognized University other than Jammu University. Such inter-university migration cases will be admitted only on the production of NOC/ equivalent certificate issued by the University of Jammu.

ACADEMIC CALENDAR UNDER SEMESTER SYSTEM (CBCS)

Admission to odd semesters	<u>10th June to 29th June without late fee</u> <u>1st July to 10th July with late fee of Rs. 320/-</u>
Class Work of odd semesters	3 rd week of July to 31 st October
Semester end examination of odd semesters	2 nd week of November
Class work of even semesters	1 st week of December to 31 st of March
Semester end examination of even semesters	2 nd week of April onwards
Summer Break	1 st June to 15 July(Summer Zone) 1 st August to 10 th August (Winter Zone)
Winter Break	25 th Dec. to 4 th Jan.(Summer Zone) 10 th January to 28 th Feb. (Winter Zone)
Holi Break	02 Days(preceeding Holi)
Diwali Break	03 Days(one day before and two days after Diwali)

“Subject to change due to COVID-19

Documents to be attached with Admission Form

- ✓ Provisional/Transfer certificate issued by the Head of the Institution last attended (Original Only) in case of regular students and from J&K BOSE in case of private students.
- ✓ Marks certificate of the class last passed (two self attested photocopies)
- ✓ Character certificate issued by the Head of the Institution last attended (Original only)
- ✓ **In case of Private candidates, a character certificate signed by a First Class Magistrate/Panchayat Sarpanch/MLA/SHO of the area to which the student belongs to or a Gazetted Officer shall be submitted in original.**

- ✓ Three copies of recent passport size photograph.
- ✓ Date of Birth Certificate (two self attested photocopies)
- ✓ Reserved Category certificate from the competent authority as stated in SRO-126/294 (original & Two self attested photocopies thereof)
- ✓ Students passing from school board/University other than J&K Board of School Education/Jammu University are required to produce the migration certificate in original and two self attested Photocopies thereof.

Note: For Affidavit/s (Refer to Annexure -1)

Caution: Students seeking admission are advised to bring all original certificates at the time of admission for verification purpose.

Note: The admission process is governed by University of Jammu Statutes.

SUBJECTS OFFERING

Semester-I.

- a) No candidate will offer Mathematics for B.A.Semester-I Course unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics.
- b) A candidate for the B.A. Semester-II, III, IV, V and VI Examinations shall have to opt for the subjects prescribed in the CBCS under the new pattern of courses.

Subjects Combinations

Subject combinations under Choice Based Credit System

BA

1. English/Hindi/Urdu, Mathematics, Economics, EVS-1, Communication English/Hindi/Urdu-1
2. English/Hindi/Urdu, Mathematics, Computer Applications, EVS-1, Communication English/Hindi/Urdu-1
3. English/Hindi/Urdu, Education, Political Science, EVS, Communication English/Hindi/Urdu-1
4. English/Hindi/Urdu, Education, Mathematics, EVS, Communication English/Hindi/Urdu-1
5. English/Hindi/Urdu, Education, Computer Applications, EVS, Communication English/Hindi/Urdu-1
6. English/Hindi/Urdu, Education, Economics, EVS, Communication English/Hindi/Urdu-1
7. English/Hindi/Urdu, Pol. Science, Computer Applications, EVS-1, Communication English/Hindi/Urdu-1

8. English/Hindi/Urdu, Economics, Computer Applications, EVS-1, Communication English/Hindi/Urdu-1

INTAKE CAPACITY (Semester-I)

80 in each subject.

PAYMENT OF ADMISSION FEE

Each student seeking admission to the B.A Course, under CBCS, shall be required to submit the prescribed application form along with requisite fee:

- (i) for the first and second semester courses at the time of seeking admission to first semester;
- (ii) for the third and fourth semester courses at the time of seeking admission to the third semester; and
- (iii) for the fifth and sixth semester courses at the time of seeking admission to the fifth semester.

Provided the student continues his/her studies without interruption from first semester to second semester, from third semester to fourth semester and from fifth to sixth semester. If there is a gap of one or more semesters he/she will have to fill up the prescribed application form and pay the fee at the time of seeking admission.

FEE STRUCTURE OF B.A II SEMESTERS FOR THE SESSION 2018-19

As per the notification of University of Jammu

Note:

- ❖ *An additional amount of Rs. 730/- will be charged extra from those candidates of Sem-I who passed 12th from Boards other than the J&K Board of School Education.*
- ❖ *Late Fee for*

<i>First 7 days =</i>	<i>Rs. 260/-</i>
<i>Next 7 days =</i>	<i>Rs. 500/-</i>

SCHEME OF EXAMINATION/ASSESSMENT

The evaluation of each course shall contain two parts: Internal or In Semester Assessment (IA) and External or End-Semester Assessment (EA).

The internal grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of end semester examination. The responsibility of evaluating the internal assessment is vested on the teacher(s) who teaches the course. There will be University Examinations at the end of each semester for both theory and Practical. Semester End Examinations for all theory papers shall be got set/ prepared by the Controller of Examinations as per existing norms and evaluation of all theory papers courses shall

be done by eligible faculty members of a cluster of colleges to be formed by all the colleges of a district, under the supervision and coordination of the Controller of Examination. When there is a single college in a district it has the liberty either to join the nearest cluster or form a new cluster with a similarly placed college of an adjacent district. Principal of the college where an evaluation centre shall be established shall prepare the panel of Evaluators and Head Examiners. 5-10% of the answer scripts evaluated by each evaluator may be got revised at random through the Head Examiners, in case of all courses.

20% of the marks allotted to each theory paper and 50% of the marks allotted to each practical paper including field work/ project work/ dissertation, wherever prescribed, shall be reserved for internal assessment. The evaluation of a candidate shall be awarded and record thereof maintained in accordance with the Regulations prescribed for the purpose under the amended scheme governing CBCS at UG level for the academic session 2018-19 as per the following:

Paper having theoretical content only

1. All 6 credits on lecture basis
Or
2. 4 credits on lecture basis plus 2 credits on tutorial basis

Paper having Practical content only

Four credits on theory basis

Plus

Two credits on practical basis

One Credit in case of theory and tutorial is one hour duration for fifteen working days (periods) or 23 periods of 40 minutes duration.

One credit in case of practical is two hour duration for fifteen working days or 45 periods of 40 minutes duration.

Theory Examinations

- ❖ Each theory paper/course shall be of 100 marks.
 - ❖ 20% of which shall be reserved for internal assessment.
 - ❖ 80% of which shall be reserved for External Examinations to be conducted by the University/College.
 - ❖ The External Examinations in theory shall consist of following
1. Five(5) short answer representing all units/syllabi, i.e., at least one from each unit (without details explanation) of 4 marks each =20 No choice, All compulsory)

2. Three (3) short answers (without detail explanation) of 8 marks each=24 (All Compulsory)
3. Four(4) Long answers only two to be attempted (with analysis/Explanation or critical analysis/evaluation) and the question should be set one from one unit/sub topic only so as to cover the maximum units/topics in the syllabus.

Time duration 2^{1/2} hours only.

Internal Assessment

The Internal assessment under Choice Based Credit System shall comprise two parts.

Part A: Total weightage to this part shall be 50% of internal assessment marks, i.e., 10% of the total marks or 10 marks out of 20 marks reserved for internal assessment. It will have eight short questions selecting at least three from each of the two/three units (50% of syllabus) covered. A candidate have to attempt any five and each question carries 2 marks.

Part B: Total weightage to this part shall be 50% of internal assessment marks, i.e., 10% of the total marks or 10 marks out of 20 marks reserved for internal assessment. It will have two Long questions questions selecting one each from first two units (50% of syllabus) covered. A candidate have to attempt any one question and the question shall carry 10 marks.

Time duration one hour.

Practical Examination

50% Internal
50% External

Internal

- a) 20 percent attendance
- b) 20 percent Viva Voce
- c) 40 percent practical work/Book based on the practical done as per time table (Day to day performance)
- d) 20 percent internal test (to be conducted by the class teacher or a committee of subject teacher constituted by Principal of the college)

External

- a) 80 percent of practical paper and
- b) 20 percent for Viva Voce

Note: Total marks in practical shall be 50 only

Total marks in case of project work shall be divided into 80 percent for project work and 20 percent for presentation/Viva Voce

In case of failure/re-appear category the Internal Assessment earned by the candidate as a regular student shall be carried forward to the subsequent examination.

COURSE STRUCTURE FOR UNDERGRADUATE PROGRAMME UNDER CHOICE BASED CREDIT SYSTEM

B.A/B.Com. (General Course)

Nature of Course	No. of Course	Credits per course	Total Credits
*C	12	06	72
**AECC	06	02	12
***SEC	04	04	16
****DSE	04	06	24
*****GE	02	06	12
Total	28		136

*C= Core Course

** AECC= Ability Enhancement Compulsory Course

*** SEC= Skill Enhancement Course

****DSE= Discipline Specific Elective

*****GE= Generic Elective

PROMOTION TO NEXT SEMESTER

- (i) A student will be eligible for promotion from Semester-I to II, Semester-III to IV if he/she has
 - (a) secured pass marks in Internal Assessment of all the subjects/papers of the Semester-I/III as the case may be.
 - (b) has appeared in at least one of the papers of Semester End examination of Semester-I/III as the case may be.
- (ii) A student will be eligible for promotion from Semester-II to III and Semester IV to V provided he/she has earned atleast 50% of the total credits for the subjects/papers of theory/practicals of Semester-I/III as the case may be and passed in Internal Assessment of all subjects/papers of SemesterII/IV as the case may be
- (iii) A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all subjects/papers of Semester-I and Semester-III.

Provided that a student who does not fulfill the promotion criteria (i), (ii) & (iii) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured Pass marks.

- (iv) A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester end examination to be held as per the dates prescribed by the University.
- (v) A student who has to reappear in a subject(s)/paper(s) prescribed for Semester-V & VI shall appear in the supplementary examination.

CONDONATION OF LECTURES

- I The Principal of College concerned may condone shortage of a student in attendance in a semester for special reasons, to be recorded in writing upto 6% of the lectures delivered or practicals conducted in each course separately.
- II Any candidate, who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall however, be applicable only in respect of such of the candidates who have attended at least 50% classes in the said course/s. Candidates having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the Semester / Course. However, such candidate/s shall appear in the examination along with the candidates of the semester, with which he/she has been re-admitted, in regular capacity.

Provided further also that in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any affiliated college in any subsequent year.

MEDIUM OF INSTRUCTION AND EXAMINATION

English shall be the medium of instruction and examination in all papers/courses except in Oriental Classical, Modern Indian Languages where the medium of instruction and examination shall be the language concerned

MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION

A semester end external examination for B.A., under CBCS, shall be open to the following categories of students:

- (A) A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the college Principal where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the college Principal concerned:
 - (i) he/she has been a student of good conduct.
 - (ii) he/she has attended not less than 75% of the lecture delivered including seminars, tutorials etc in each course opted by him/her in that semester.
 - (iii) he/she has passed in internal assessment.

- (iv) in the case of practicals, he/she has attended not less than 75% of the practical classes conducted.
- (v) he/she has paid the prescribed fee.

(B) Ex-students i.e. students who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in a course(s) in a semester examination including minimum attendance requirement and having passed in Internal Assessment and having either failed to pass the semester examination in that subject/paper(s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form along with prescribed fees to reach the Controller of Examinations within the dates fixed for this purpose.

INTER-UNIVERSITY MIGRATION

A candidate having remained on the rolls of an affiliated/constituent college who has attended the corresponding programme of semester system in any other recognized University shall be admitted in Semester-III or V of the course after having passed Semester-I and Semester-II/Semester-I to IV of B.A course provided the following conditions are fulfilled :

- (i) migration is not being sought to evade the admission requirements of the University;
- (ii) the courses/programme of study prescribed/pursued by the candidate in the University from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in this University;
- (iii) the candidate would be in a position to satisfy all the statutory requirements prescribed by the University for admission to the programme and appearance in the examination.

Provided that such a candidate who has not qualified the Semester examination with the subjects/combination of subjects for which he/she intends to seek admission to the next higher class of this University shall be required to qualify such subjects of the qualifying examination of this University as may be determined by the University.

The marks/ grades obtained in B.A course Semester-I to V or equivalent examinations conducted by another University from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades in accordance with the maximum marks/grades of the B.A course of this University).

ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES ETC.

Any candidate who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal/Director concerned shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all the working days during the days of his/her absence on such account for a period of 15 working days in a semester programme subject to maximum of 30 working days in an year.

- (a) State representation in International/All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare.
- (b) Participation in the Inter-University Competitions held under the auspices of a University or any other recognized Institution as a member of the University team.
- (c) Participation in the Inter-College Competitions organized by the University as a member of the team of participating Institutions.
- (d) Participation in the N.S.S. and National Integration Samiti activities as a member of recognized Institutions.
- (e) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University team in the National/All India/ Inter- University Competitions.
- (f) Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock-Climbing or other such activities organized under the auspices of the State Government/University as a member of the Institution affiliated/recognized by the University.

Note: For Outstanding cases (requiring attendance waiver due to duty beyond 30 days) special permission may be sought from the Vice Chancellor/Competent Authority on recommendation of the Principal/Director Concerned.

DATES OF SEMESTER END EXAMINATIONS

The semester end examination for Semester-I, III & V, under CBCS, will generally be held in the 2nd week of November every year. The examination for Semester-II, IV & VI, under CBCS, will generally be held in the 2nd week of April every year. However, exact dates and the Centres of examination shall be fixed by the Controller of Examinations.

EXEMPTION TO RE-APPEAR IN PRACTICAL EXAMINATION ONCE QUALIFIED

A candidate who appears and passes in the practical examination (separately in the internal assessment and the University examination) of a subject but fails to qualify in that subject shall be exempted from appearing in the practical examination of that subject subsequently and the marks obtained by him/her in the last attempt in which

he/she passed in the practical examination of a subject shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject at the subsequent examination.

SUPPLEMENTARY EXAMINATION

There shall be supplementary examination for the Semester-V & VI only

PASSING CRITERION

The minimum Grade /Grade Point required to pass each paper in a semester examination under CBCS shall be **Grade D / Grade Point 4** in each theory paper/ Practical/Project (wherever applicable) in External Examination and Internal Assessment separately

DETERMINATION OF GRADES (Grading System and Computation of SGPA, CGPA)

Grading System: Absolute grading would be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the colleges /campuses shall use the following UGC recommended 10-point grading system :

Table 1: Letter Grades and Grade Points

Marks(%)	Letter Grades	Grade Points(G)
90-100	O(Outstanding)	10
80 to < 90	A+(Excellent)	9
70 to < 80	A(Very Good)	8
60 to < 70	B+(Good)	7
50 to < 60	B(Above Average)	6
40 to < 50	C(Average)	5
36 to < 40	D(Pass)	4
0 to < 36	F(Fail)	0
	AB(Absent)	0

- (i) A student obtaining Grade F shall be considered failed and will be required to reappear in the examination as per existing rules of the university under Semester System for Under Graduate Courses.
- (ii) Grade (D) or percentage of marks (36%) is required to pass in a course, SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a UG degree.

Computation of SGPA and CGPA

The following procedure shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- (i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e. **SGPA** $(S_i) = \sum (C_i \times G_i) / \sum C_i$, where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.
- (ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e. **CGPA** $= \sum (C_i \times S_i) / \sum C_i$ where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.
- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

RE-EVALUATION OF ANSWER SCRIPTS

- (i) Re-evaluation of answer scripts of semester end external examination shall be permissible in each course of a Semester examination of B.A./B.Sc./B.Com./BBA/BCA/Honours as per the University statutes.
- (ii) Re-evaluation shall not be permitted in the practical, internal assessment, project report, dissertation, thesis & viva-voce etc.
- (iii) Re-evaluation shall not be permissible for candidates connected with improvement of Grades.

AFFIDEVITS/UNDERTAKING TO BE ATTACHED

The following undertaking in the form of an affidavit/undertaking on non-judicial stamp paper of Rs.10 duly attested by a Notary is to be submitted by every selected candidate and is to be attached with Admission Form.

FOR ALL CANDIDATES **AFFIDAVIT/UNDERTAKING**

I _____ S/o, /D/o ,TG/o _____
R/o _____ do hereby solemnly declare as under:-

1. That I am seeking admission to B.A Sem-I/III/V in Govt. Degree College, Majalta for the session 2019-20 on the basis of my merit in Higher Secondary Part-II.
2. That I have not sought admission in any other academic/ professional / technical institution (Govt./ Pvt.) within or outside the state.
3. That in case I seek admission or get selected in any other Academic/Professional/Technical Government/Private Institution, I shall immediately bring this to the notice of the College authorities and that I shall get myself discharged from the College before getting myself admitted to any of the above mentioned institutions.
4. That I shall abide by the rules and norms of the College in order to keep the decorum and discipline of the institution. I further undertake that I shall not misbehave, indulge in any unlawful and anti-social activity like ragging, and shall be liable to be punished as per IPC and Hon'ble Supreme Court Direction upto the extent of expulsion from the College in case I am found involved in such activities.
5. That I am seeking admission with a clear understanding that my admission to the class is provisional and subject to confirmation on the issue of the Certificate of Eligibility by the University. If, for any reason whatsoever, the University declines to issue the said certificate, my provisional admission will automatically stand cancelled.

Sign. of the Parent

Sign. of the Candidate

**FOR STUDENTS WITH BREAK IN ACADEMIC CAREER
AFFIDAVIT/UNDERTAKING**

I.....S/o/D/o TG/o.....
R/o do hereby solemnly declare as under.

1. That I have passed my 10+2 examination during the session as a private candidate from Board.
2. That during the gap period, I was neither employed nor sought admission in any academic/professional/technical institution (Govt. /Pvt.)

Sign. of the Parent

Deponent/Sign. of Candidate

**FOR STUDENTS WHO HAVE PASSED 10+2 FROM OTHER THAN J&K BOARD
AFFIDAVIT**

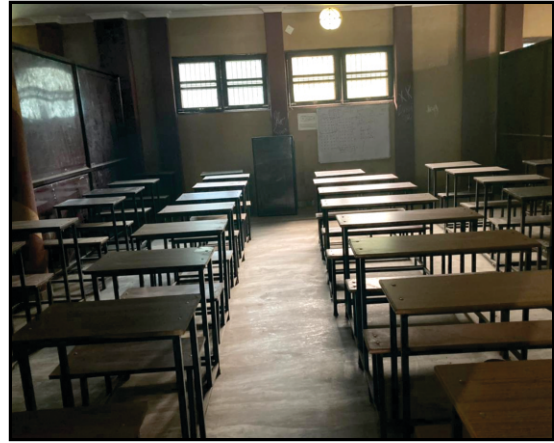
I S/o D/o R/o..... do hereby solemnly declare that I am seeking provisional admission in class of Govt. Degree College Majalta on clear understanding that my admission to the class is provisional and is subject to confirmation after the University issues the 'Certificate of Eligibility'. If for any reason, whatsoever, the University declines to issue the said certificate my provisional admission will automatically stand cancelled.

Sign. of the Parent

Sign. of the Candidate



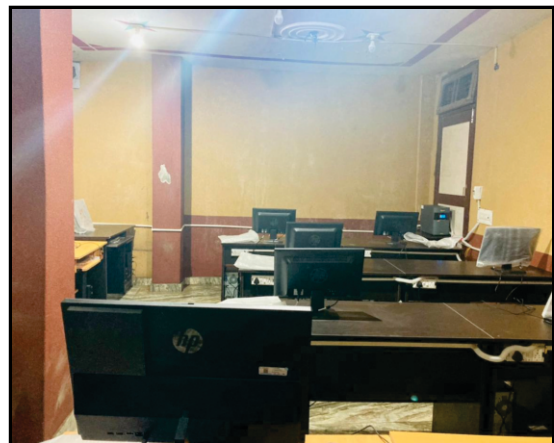
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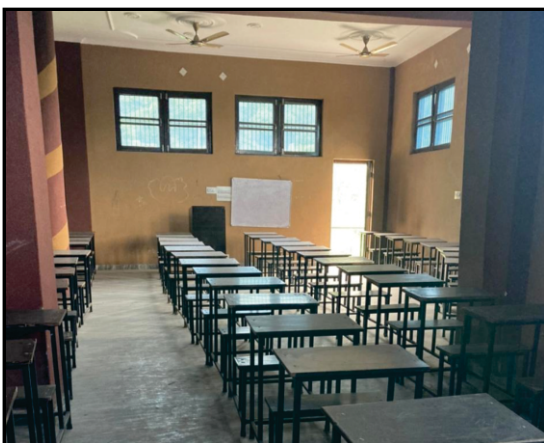
CLASS ROOM



LIBRARY



COMPUTER LAB



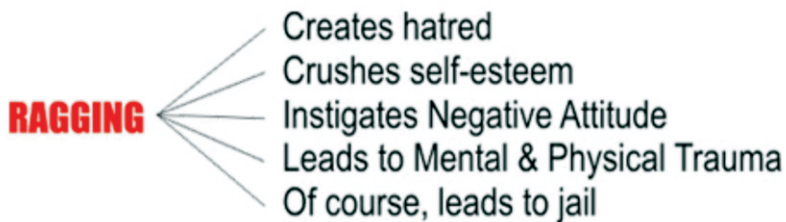
CLASS ROOM



LIBRARY

Let Us All Practice Good Citizenry

- ❖ Keep your surroundings clean for the success of swacch Bharat Abhiyan
- ❖ Register yourself as a voter and make our as a vibrant democracy.
- ❖ Enroll yourself under Aadhar and inculcate a habit of digital payment - Let us make India a less cash economy.
- ❖ Plant and Save Trees for a green tomorrow.
- ❖ Be compassionate to the poor and the helpless.
- ❖ Animals and birds can't speak for themselves. Understand that they are also hurt by our wrong actions.



SO SAY NO to RAGGING

- ➔ Ragging is a criminal offence as per the Judgement of Hon'ble Supreme Court of India.
- ➔ In case of any complaint please feel free to call **9419295246**

Govt. Degree College Majalta

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Published by the Publication Cell, Govt. Degree College Majalta

Errors or omissions, if any, are duly regretted.